

ST. RITA SCHOOL

2022-2023

ONLINE HOT LUNCH ORDERING

As we get ready for another exciting year at St. Rita School, it is time to get the Hot Lunch Program up and running. We will be doing online ordering for all orders to ensure accuracy with the orders, and to make the process as easy as possible for everyone.

Here's How to get started:

1. Go to stritaschool.hotlunches.net
2. Click on "Click Here to Register"
3. **Enter Access Code SRS**
4. Complete the rest of the registration form (including your email address will ensure you receive reminder emails about hot lunch order deadlines, and your child's hot lunch order for the upcoming week)
5. Click the "**Register Now**" button at the bottom
6. Follow the instructions to add each child in your family who attends St. Rita School; be sure to add your student to the correct teacher (if you do not yet know your child's class assignment, choose either- we will correct it once the class lists are finalized)
7. Once your child or children are registered, click "Orders"
8. Proceed to order hot lunch for your child

PayPal:

We only accept Hot Lunch payments through PayPal (www.paypal.com). **No check or cash payments will be accepted at any time. ALSO, ALL PAYMENTS ARE DUE WHEN YOU PLACE YOUR ORDER, NOT AT THE END OF THE MONTH** (PayPal fees apply). You can either pay with a credit card as PayPal guest (Visa, Mastercard, or Amex), or set-up your own PayPal account.

The Hot Lunch online system requires a small amount of setup time at the beginning, as you must register each child you have attending our school prior to placing your Hot Lunch. Once the initial setup process is complete, your orders for the remainder of the year should be quick and simple.

**** Please note:** Should you experience any issues with your PayPal account, you must contact PayPal directly to solve those issues.

Food Service Coordinator: Erin Carmody- ecarmody.stritaschool@gmail.com

